Follow the below steps to edit unit permissions in Gridlex App Suite.

Inbox &	Zip	Sky	Ray	Enterprise Admin
Omnichannei	Zolan International 🗸	Zolan International 🗸	Zolan International 🗸	Add Users
Zolan International 👻				Add Unit
	CRM	Accounting & ERP	Timesheet	Inbox Settings
Manage Inbox	Opportunities	Add Invoice	Time Log	Zip Helpdesk Settings
Email	Activities	Add Bill	Projects	Zip CRM Settings
SMS	Organizations	Revenue	Time Approvals	Sky Accounting & ERP
51115	Contacts	Costs	Time Reports	Settings
Calls	Schedule	Journal	HRMS	Sky Expense Settings
Make & Receive calls	Campaigns	Banking	Pavroll	Ray HRMS Settings
Auto, Power &	Contracts	Inventory	Attendance	Ray Timesheet
Predictive Didier	Helpdesk	Fixed Assets	Leaves	Contracto Sottingo
Voice Brodacast	Add Ticket	Projects	Geo Track	
Call Settings	Dashboard	Reports	HR Approvals	Settings
	Tickets	Expenses	HR Reports	Billing & Payments
	Sites	Add Expense	·	
	Automations	Mileage		
		Approvals		

Step 1: Log in to your Gridlex App Suite account and click on the "Enterprise Admin Settings" option under the Enterprise Admin tab.

Step 2: From the left navigation bar, select "Units."

GRIDLEX	Inbox ~ Zip H	elpdesk × Zip CRM × Sky Accounting & ERP × Sky Expenses × Ray HRMS × Objects Settings × My Account	· Zolar
nterprise Admin			
Organizations			
Contacts		Settings	
👌 Items		→ Fields	
Users			
Units	\leftarrow	Objects	
Pricing		Entities	
Project		Enterprises	
Custom UX			
Settings			
os://go.gridlex.com/eadm/ep/54	186/unit/		

Step 3: Select the unit you want to add users for.

GRIDLEX	Inbox 🗸 Zip Helpdesk 🗸 Zip CRM 🗸 Sky Accounting & ERP 🗸 Sky Expenses 🗸 Ray HRMS 🗸 Objects Settings 🗸 My Account 🗸				
Enterprise Admin					
Organizations	Units Add Unit Unit Types Add Un	it Type			
	Filter by App : All				
💡 Items	All				
O Users	Unit Name	Unit Type	Shape	Entity Mapped	Status
Units	Super Admin	Zolan Unit Type		Zolan International Entity	Active
Pricing	Zip Helpdesk Demo	Zolan Unit Type		Zolan International Entity	Active
Project	Sandeep	Zolan Unit Type		Zolan International Entity	Active
Custom UX	Marketing Unit	Zolan Unit Type		Zolan International Entity	Active
Settings	App Marketing - Ray	Zolan Marketing		Zolan International Entity	Active
	Dua Unit - Ray	Zolan Unit Type		Zolan International Entity	Active
	Zolan Ray	Zolan Unit Type		Zolan International Entity	Active

Step 4: Click on the "MDM - Permissions" tab.

GRIDLEX	Inbox $ \lor $ Zip Helpdesk $ \lor $ Zip CRM $ \lor $ Sky Accounting & ERP $ \lor $	Sky Expenses ~ Ray HRMS ~ Objects Settings ~	My Account ~	Zolan
Enterprise Admin				
Organizations	Unit » Map Unit : App Marketing - Ray			
💮 Items	Map Users MDM - Permissions Common Permissions	Edit Unit Add Values for Custom Fields		
Users				
Units	Enterprise	Unit	Unit Type	
Pricing	Zolan	App Marketing - Ray	Zolan Marketing	
Project				
	Search Users			
Custom UX	Available Users	A Mapped Us	sers	
🔅 Settings	Abhay Ravindran	Add All Mohammed I	I Nihal Tt	
	Abhilash Avirineni	Add Navya Deepik	ika Battu	
	Ajay Kumar Medagani	Tejaswini G		
	Arun Kumar Thouti	Remove		
	Dua Murphy	Remove		
	Gabriel Feingold	IIA		
	Golla Pavan Kalyan	•		-
		Man		
		мар		

Step 5: Add permissions for all the sections by checking the checkboxes. Once done, click "Save."

Note: By default, these permissions are enabled only for enterprise admins. So, be extremely cautious while giving these exclusive permissions to units.



If you need any help with any feature, data migration of your old data, or anything at all, just email <u>apps@gridlex.com</u> and our team will be here to help you. Remember, that one of **Gridlex's** core values is Customer Success. We want you to be successful.